

# Minutes of 2<sup>nd</sup> General Body (GB) meeting of PBC Chemistry Alumni

of Panskura Banamali College (PBC), held virtually (through Google Meet) on 17.09.2023 (7.30 PM) and the

## Resolutions

*thus made by the GB in its present meeting*

Mr. Alok Maity, Convener (PBC Chemistry Alumni) called the 2<sup>nd</sup> general body (GB) meeting through Google Meet on 17.09.2023 (Sunday) for discussion on following agenda including some of the critical issues and the lacunas of the resolutions, made in last GB meeting (held on 02.09.2023). Members attended this 2<sup>nd</sup> GB meeting are listed in **Annexure-I**.

### **Agenda:**

- Defining the Aims & objective and the Activities of the Alumni
- Alumni Membership
- Re-structuring of Alumni Core-committee
- Conducting 'Alumni Meet 2023'
- Consideration of participation Fee for the Alumni Meet 2023

Dr. N C Pramanik (Secretary) welcome the participants and open the discussions. He briefly explained about the discussions had with Prof. N. Bhattacharyya, Principal-cum-President of the Alumni on 18.09.2023. He also announce that any decision /resolution made from this meeting will be considered as the final & formal documents for the Alumni until next GB meets for making new resolution. He also mentioned that decisions/resolution of this GB will override/subside the earlier one (if any contradiction arises). Members discussed freely, debated in length and finally made elaborative/conclusive resolutions on various aspects such as Aim & objectives, Alumni activities including conduction in scientific discussion on cutting-edge technologies, etc. as detailed below,

### **1) Aims & Objectives:**

The primary aim & objective of the alumni is to become portal/platform to interlink the chemistry dept. of college with other research/ academic institutions across the country and work jointly for the benefit of the students of the chemistry dept., so that the image of chemistry dept. can come forefront in the country & abroad. Towards this broad aims & objectives, Alumni will work together for various short-term & long-term activities in in association with Chemistry Dept. and/or College authority as well.

### **2) Alumni Activities:**

To fulfill the primary goal, PBC chemistry Alumni will work together in association with the dept. as well as college authority. Some of the long-term/short-term activities planned for the benefit of the student's community of the Dept. are,

- 2.2) Conducting scientific discussions, seminars, workshops, webinars, etc. in the advance areas of science & technology periodically either in physical and/or in virtual mode. Alumni will invite experts, eminent scientists, academicians, bright researches in relevant fields (within and/or outside the alumni) for various interactive scientific discussions, seminars on cutting-edge technologies, etc. to enrich the scientific/technical knowledge of the student fraternity of the PBC chemistry.
- 2.3) Conducting various skill development trainings and awareness programs on introduction of various analytical tools, testing & analytical methods, use of sophisticated analytical instruments, etc. to enhance various experimental /analytical skills of the students of the dept. including making them aware about how to overcome various social constrains and so on. Alumni will call the experts in the relevant areas (within/outside the alumni) and arrange such training /awareness programs for the benefit of the students' community.

- 2.4) Extend technical assistance cum moral supports, and guiding them appropriately the students/younger alumni (if approached), especially those are interested in higher studies in chemistry, chemical science & technology, and its allied areas.
- 2.5) Alumni will share the information on various upcoming scopes & opportunities electronically (say, Alumni WhatsApp group) in order to aware students/alumni about the opportunities that enable them to establish themselves in modest/dream career under this present unemployment/related socio-economic crisis.
- 2.6) Alumni may also participate in various activities of the Dept./college authority as well, if such activities are in line with the broad scope of the alumni.
- 2.7) As the first instances (decided in earlier GB), PBC Chemistry Alumni will organize its 1<sup>st</sup> **Alumni Meet 2023** & interaction scientific discussion on **11<sup>th</sup> November 2023** (Saturday). The Alumni Meet 2023 will be a **full-day program** comprising interactive session among the alumni, scientific talks on 'building green & sustainable society' by eminent personalities, distinguished scientist/ academician, discussions on scopes & opportunities ahead for the chemists, cultural program, etc.

### 3) **Membership:**

Students pass-out (awarded the UG, PG & Ph. D degree) from the Dept. of Chemistry, Panskura Banamali College are the member of the Alumni by default. Students who are pursuing their UG, PG courses and doing research for their Ph. D. are the student member of the Alumni. As on date, about 500 names (including the current students) were registered their names as the 'Alumni Member' and included in the Alumni Member list. Alumni member list will be updated on regular interval in our web-portal ([www.pbcchemistry.com](http://www.pbcchemistry.com)) through on-line registration or as-n-when information received from the Dept.

Since, this 'PBC Chemistry Alumni' was formed very recently, as on date no Membership fee was decided or taken so far from any members. In view of the organization of various events of the Alumni round the year and the sustainability of Alumni in long run, there must be a Membership fee (either annual subscription or one-time life-membership like other Alumni's) and fee for participating any Alumni's event(s).

#### 3.1) **Membership Fee:**

After detailed discussion, it was decided that the amount of membership and mode of collection of such membership fee will be decided during the 'Alumni Meet 2023', scheduled to be held on 11<sup>th</sup> November 2023 at PBC college auditorium.

#### 3.2) **Participation fee in Alumni Meet 2023:**

In order to ensure maximum number of participation of alumni including participation of current students in the forthcoming 'Alumni Meet 2023' on 11<sup>th</sup> November 2023, GB has reconsidered and revised the participation fee, as details below.

<i>Category</i>	<i>Participation Fee* (per alumni)</i>
1) Alumni pass-out in 2019 or before	: Rs. 1000/- Onwards
2) Alumni pass-out in the year of after 2019	: Rs. 400/- Onwards
3) All current students (either from UG or PG)	: Rs. 300/- Onwards
4) All JRF/SRF/RA/other Research Scholars	: Rs. 500/- Onwards
5) Accompanying friends & spouses	: Rs. 500/- per person

*\* Rare mentioned here is the minimum. Apart from the rates, Alumni can give any amount extra (as they can effort) as their contribute to make the event better and more memorable*

#### 4) Alumni Core-Committee:

In view of the lacunas remained in the resolution of earlier GB, particularly the Alumni Core-committee and membership fee, etc., present GB has discussed matter in length and made the following resolutions.

- 4.1) GB slightly modified the composition of earlier Core-Committee & its Sub-committee and Re-constituted the same as listed in **Tables 4.1 & 4.2** below. This Sub-committee should actively work in close association with the Alumni Core-committee. GB also made the resolution on how the various portfolios be selected / nominated for the Re-constitution of the Alumni Core-committee and the same is explained in details in Para 4.2.

Table 4.1. **Composition of Alumni Core-Committee**

<i>Portfolios in the PBC Chemistry Alumni</i>	<i>Name of the 1<sup>st</sup> Alumni Core-Committee of PBC Chemistry Alumni</i>
<b>President:</b>	<b>Prof. (Dr.) Nandan Bhattacharyya</b> <i>Principal, Panskura Banamali College</i>
<b>Vice-President:</b>	<b>Dr. Raju Singha</b> <i>Head, Chemistry Dept., Panskura Banamali College</i>
<b>Co-vice President:</b>	<b>Dr. Pulakesh Bera</b> <i>Professor, Dept. of Chemistry, Panskura Banamali College</i>
<b>Secretary:</b>	<b>Dr. N C Pramanik</b> <i>Sr. Principal Scientist, CSIR-CGCRI (Kolkata) &amp; Senior Alumni (1991 batch)</i>
<b>Asst. Secretary:</b>	<b>Smt. Moumita Patra Bhowmik,</b> <i>Lecturer, Dept. of Chem., PPBC &amp; Senior Alumni (2009 batch)</i>
<b>Convener:</b>	<b>Mr. Alok Maity</b> <i>Asst. Teacher, Radhaballavchak Saradamayee Vidyapith &amp; Senior Alumni (2003 batch)</i>
<b>Co-Convener:</b>	<b>Shri Goutam Bhunia</b> <i>PG student (2023 batch), Dept. of Chemistry, Panskura Banamali College</i>
<b>Treasurer:</b>	<b>Mr. Ashis Samanta</b> <i>Proprietor of M/s InfoTech &amp; Senior Alumni (1991 batch)</i>
<b>Joint Treasurers</b>	1) <b>Dr. Gopinath Mondal</b> <i>Asst. Teacher, Panskura Bradley Birt High School &amp; Alumni (2007 batch)</i> 2) <b>Shri Goutam Bhunia</b> <i>Current PG student (2023 batch), Dept. of Chem., Panskura Banamali College</i>

Table 4.2. **Composition of Alumni Sub-Committee for conducting 'Alumni Meet 2023'**

<i>Sub-Committee</i>	<i>Members of Sub-committee, to whom responsibility has been entrusted for various functional activities</i>
○ <b>Information &amp; Communication</b> including website management, information sharing & online Registration, etc.	1) <b>Mr. Ashis Samanta</b> , <i>Treasure &amp; IT professional</i> 2) <b>Dr. N. C. Pramanik</b> , <i>Secretary, PBC Chemistry Alumni</i>
○ <b>Technical Matters</b> including Technical content of the event/ Souvenir & its designing	1) <b>Dr. N. C. Pramanik</b> , <i>Secretary, PBC Chemistry Alumni</i> 2) <b>Dr. Haripada Bhunia</b> , <i>Thapar Inst. (Patiala) &amp; Senior Alumni (1989 batch)</i> 3) <b>Dr. Soumitra Mondal</b> , <i>Professor, Dept. of Chem., Panskura Banamali College.</i> 4) <b>Dr. Prasenjit Bhaumik</b> , <i>R&amp;D Manager (IOCL) &amp; Senior Alumni (2010 batch)</i> 5) <b>Mr. Alok Maity</b> , <i>Convener, PBC Chemistry Alumni</i> 6) <b>Dr. Gopinath Mondal</b> , <i>Joint-Treasurer of the Alumni</i>

<i>Sub-Committee</i>	<i>Members of Sub-committee, to whom responsibility has been entrusted for various functional activities</i>
○ <b>Registration &amp; Event Management</b> including Collection of funds through <b>Advertisement</b> , Printing of Souvenir, Invitation Card, etc. Arrangement of Registration Kits & Mementos, etc.)	1) <b>Mr. Alok Maity</b> , Convener, PBC Chemistry Alumni 2) <b>Dr. N C Pramanik</b> , Secretary, PBC Chemistry Alumni 3) Mr. Ashis Samanta, Treasurer, PBC Chemistry Alumni 4) Dr. Gopinath Mondal, Joint-Treasurer of the Alumni 5) Mr. Goutam Bhunia, Joint-Treasurer of the Alumni
○ <b>Hall &amp; Stage Arrangements</b> including Venue selection, Stage decoration, arrangement of lights & sound systems, etc.	1) <b>Mr. Samar Maity</b> , Head Teacher, Gotepota Prymaru School & Senior Alumni (1991 batch) 2) <b>Mr. Soumen Kuila</b> , Asst. Teacher, Vivekananda Mission High School & Senior Alumni (1991 batch) 3) Mr. Gautam Ghosh, Asst. Teacher, Kanakpur BISS Part Basic School & Alumni (2015 batch) 4) Mr. Sanajit Dinda, UG student, Dept. of Chem., PBC 5) Ms. Manisha Dolai, UG student, Dept. of Chem., PBC 6) Mr. Nilu Saren, UG student, Dept. of Chem., PBC 7) Mr. Sanjib Bhowmik, UG student, Dept. of Chem., PBC
○ <b>Cultural Events</b> including arrangements of Inaugural function, Alumni interaction, etc.	1) <b>Mr. Soumen Kuila</b> , Asst. Teacher, Vivekananda Mission High School & Senior Alumni (1991 batch) 2) <b>Smt. Moumita Patra Bhowmik</b> , Asst. Secretary, PBC Chemistry Alumni 3) Smt. Nivedita Bera, Asst. Teacher, Panskura Girls' High School & Senior Alumni (2005 batch) 4) Ms. Arpita De, PBC Chemistry Alumni (2023 batch) 5) Smt Sarbani Panja, Asst. Teacher, Panskura Girls' High School & Alumni (2009 batch) 6) Ms. Sneha Rani Mondal, PG Student, Dept. of Chem., PBC 7) Ms. Shreya Maity, UG student, Dept. of Chem., PBC
○ <b>Reception &amp; Registration</b> including proper arrangement of Regn. Desk Spot registration, distribution of Regn. Kits, etc.	1) <b>Dr. Gopinath Mondal</b> , Joint-Treasure, PBC Chem. Alumni 2) <b>Mr. Alok Maity</b> , Convener of the Alumni 3) <b>Mr. Goutam Bhunia</b> , PG Student Dept. of Chem., PBC 4) Ms. Puja Khatik, PG student, Dept. of Chem., PBC 5) Ms. Nirupama Maity, PG student, Dept. of Chem., PBC 6) Ms. Lina Dey, PG student, Dept. of Chem., PBC 7) Ms. Sneha Bera, UG student, Dept. of Chem., PBC 8) Ms. Srilekha Maity, UG student, Dept. of Chem., PBC 9) Ms. Sudipa Maji, UG student, Dept. of Chem., PBC 10) Ms. Sanchita Mal, UG student, Dept. of Chem., PBC
○ <b>Food &amp; Refreshments</b>	1) <b>Mr. Samar Maity</b> , Senior Alumni, PBC Chemistry 2) <b>Mr Rupchand Adak</b> , Asst. Teacher, Asra Charubla High School & Alumni 3) Mr. Pranay Kumar Bisai, Asst. Teacher, Vidyasagar Tapasili Adibasi Siksha Niketan & Alumni 4) Mr. Goutam Ghosh, Alumni (2015 batch) 5) Mr. Surajit Bishai, UG student, Dept. of Chem., PBC 6) Mr. Ayan Mondal, UG student, Dept. of Chem., PBC 7) Mr. Arijit Bhunia, UG student, Dept. of Chem., PBC

\* Name in Bold are the coordinators of respective sub-committee and take lead for smooth functionality of the sub-committee's activity. However all others will actively support the coordinators.

\*\* Few more UG/PG students & Alumni members can also be involved in any of the sub-committees for smooth organization of the event, if require,

- 4.2) GB made the resolution on how the various portfolios in the Alumni Core-committee are made / to be made in future, as described below.
- ↳ **President:** President of the PBC Chemistry Alumni always be the Principal, Panskura Banamali College
  - ↳ **Vice-President:** Vice-President of the PBC Chemistry Alumni always be the Head, Dept. of Chemistry of Panskura Banamali College
  - ↳ **Co-vice President:** Co-Vice President of PBC Chemistry Alumni would be an active teaching faculty from the Chem. Dept., Panskura Banamali College. GB will select/nominate the Co-vice President for the Alumni at the time of its Re-constitution of the Alumni Core-committee
  - ↳ **Secretary:** Secretary of PBC Chemistry Alumni should be an enthusiastic & experienced senior member of the alumni having good communication skills. GB will select / nominate appropriate Secretary for the Alumni at the time of its Re-constitution of the Alumni Core-committee
  - ↳ **Asst. Secretary:** Asst. Secretary of the Alumni should be a courageous teaching-faculty of the Dept. having good interacting capabilities. GB will select/ nominate the Asst. Secretary for the Alumni at the time of its Re-constitution of the Alumni Core-committee
  - ↳ **Convener:** Convener of Alumni should be an active and energetic senior member of the alumni having good leadership capability. GB will select / nominate the Convener for the Alumni at the time of its Re-constitution of the Alumni Core-committee
  - ↳ **Co-Convener:** Co-Convener should be an active & dynamic student representative in Alumni. GB will select / nominate the Co-Convener from the running students (from UG/PG) of the Dept., having good student-interconnecting capability. However, Alumni Secretary, Asst. Secretary & Convener in consultation with the Alumni President jointly can change/alter the Co-Convener, if the existing Co-Convener is not available or not performing even before the Re-constitution of Alumni Core-Committee.
  - ↳ **Treasurer:** Treasurer should be an active senior member of Alumni having good knowledge of handling Accounts. GB will select / nominate the Treasure for the Alumni at the time of its Re-constitution of the Alumni Core-committee
  - ↳ **Joint Treasurers:** Two joint-Treasures in the Alumni: one should be from the Alumni having good sense of accounting and other will be the from the running student community from the Chem. Dept., (mostly from PG course). GB will select / nominate the joint-Treasures for the Alumni at the time of its Re-constitution of the Alumni Core-committee. However, Alumni Secretary, Asst. Secretary & Convener in consultation with the Alumni President jointly can change/alter the one of the joint-Treasure (particularly that one from running student), if the existing Joint-Treasurer is not available or not performing even before the Re-constitution of Alumni Core-Committee.
- 4.3) GB also made the resolution that Convener of the 'PBC Chemistry Alumni' will convene all its meetings and activities in consultation with Alumni Secretary and other Core-committee portfolios. However, the Alumni Secretary and Convener are the authorized person(s) for all formal communications with all concerns within Alumni and/or outside the alumni. The mode of communications would be through Alumni's official email ([pbcchemicalumni@gmail.com](mailto:pbcchemicalumni@gmail.com)) , Alumni's WhatsApp Group ("**PBC CHEMISTRY ALUMNI**") and/or through Alumni's website ([www.pbcchemistry.com](http://www.pbcchemistry.com)).
- 4.4) GB also take a decision and made its resolution that tenure of the present **Alumni Core-Committee** (given **Table 4.1**) will be for the period of **3 years, i.e., up to 30<sup>th</sup> September 2026** and this Core-Committee will remain functional for all its Alumni activities till 30<sup>th</sup> September 2026. GB also empower the Core-Committee to form/re-form its sub-committee time-to-time for its various alumni activities/ functionality on case-to-case basis.
- 4.5) GB also made the resolution that next Alumni Core-committee may be re-constitution every 3-years intervals.

## 5) **Alumni Meet 2023:**

Out of the several events proposed, it was decided to have a full day program for the 'Alumni Meet 2023' on 11<sup>th</sup> Nov. 2023. Major activities/events planned so far would be a brief Inauguration function with Chief guests & Alumni Portfolios, Alumni Interactions with Technical/scientific lectures by eminent personalities, display of most significant achievements of our alumni in the area of Chemistry, Chemical Sciences & Technologies, Release of Souvenir, brief Cultural events with refreshments, Valedictory with national anthem, etc.

### 5.1) **Approval & Permissions:**

GB entrusted the responsibilities to Secretary & Convenor of the Alumni for obtaining the necessary permission / approval from the Principal, PBC for conducting the 'Alumni Meet 2023' on 11<sup>th</sup> November 2023 the college auditorium.

### 5.2) **Information & Communication:**

In order to reach all the alumni electronically, Mr. Ashis Samanta, an IT professional & our Alumni Treasure has been assigned the responsibility related to IT & Communications. He will circulate all alumni related information through various modes of communication, like alumni website, WhatsApp, Facebook & other social media, so that all the alumni will get the information about this mega event and make their plan to participate, especially those who are working/staying in various parts of country and abroad.

GB appraised that **Mr. Ashis Samanta** has already designed a Alumni website ([www.pbcchemistry.com](http://www.pbcchemistry.com)), which is functional and many information are shared through this website for use of alumni members and others.

All alumni including members of Alumni Core-committee and Sub-Committee shall pass the information digitally to Mr. Ashis Samanta through Convener/Secretary so that he can update the same in the web/ public domain for all users.

### 5.3) **Alumni Souvenir 2023**

Most possibly, this would be the First Alumni meet between all the Past & present students & faculties of the Dept. since 1989. So, to make it memorable, it was decided to make "**Alumni Souvenir 2023**" (both print & e-version) to record the remarkable achievement of our beloved alumni, emotional attachments of alumni with Dept. that will be released during the Alumni Meet 2023. '**Alumni Souvenir 2023**' will be a Deed of our emotions, love & affections, bonding & attachments among us. The Alumni souvenir will have some messages from dignitaries, list of students of the PBC Chemistry Dept. with their names, year of passing with degree awarded, Technical write-up of their significant contributions, records of some most significant & glorious achievements, made by our alumni (if available), etc. and hopefully that will encourage & motivate young-stars. Chief Guest & other dignitaries will release the '**Alumni Souvenir 2023**' during the Alumni Meet on 11<sup>th</sup> November 2023 (Saturday)

It has been primarily decided that **Printed Alumni Souvenir** will be distributed to all the participants including participating Alumni, Guests, Sponsors & other dignitaries, who will be gracing occasion, except running UG & PG students of the Dept. This is mainly because of serious financial constraints for the event. However, this can be reconsidered if the situation change.

Technical Sub-Committee will look into matter and collect the details of technical scientific achievements of the Alumni and other details of all Alumnae for designing the Alumni Souvenir in the most decent, informatics and memorable records for the Alumnae

### 5.4) **Expenses & Funding:**

Since, the Alumni Meet 2023 might be the **First Mega event** of the Dept. of such a magnitude, and no funds are available/raised for purposes so far, we need to generate sufficient funds to meet all the expenses to be incurred for this mega event.

Further, PBC authority is not giving any financial supports for this event, it was decided that Alumni may proceed other ways of fund generation, like (a) collection of participation fee (pl. refer para 3.2), voluntary contributions from established Alumni and/or other well-wishers and other ways, like sponsorships including display of banners/ standees /advertisement in Souvenir, etc.

#### 5.4.1) **Appeal for Voluntary Contribution:**

It was discussed and decided that Alumni may appeal to established Alumni and/other well-wishers for voluntary contributions for this gathering on 11<sup>th</sup> November 2023. Alumni Secretary or Convener may an appeal/request to known established Alumni for the same at the earliest.

Alumni Secretary /Convener may send request to PBC Chemistry faculty for their participation and generous financial supports

#### 5.4.2) **Sponsorship & Advertisement:**

Expensed anticipated for Printing “**Alumni Souvenir**” and other expenses for organizing ‘Alumni Meet 2023’ was discussed in the GB. It was decided that the other way of fund generation be the through sponsorships including display of banners/ standees /advertisement in Souvenir, etc. In view of anticipated expenses anticipated for the event, below are some of the flat rates that primarily decided for this purpose.

✚ **Sponsorship: Rs. 30,000/-** Alumni can also explore the possibilities of getting sponsor who can sponsor this Event and popularize their products/services/line of business

*[Benefits that can be offered Sponsor: Display of their a Banner & a Standee at venue + 3 free registrations of their delegates with food + one full-page color advertisement in Souvenir (inside pg.) + one printed Souvenir]*

✚ **Banner: Rs. 15,000/-** Alumni can also explore the possibilities of getting sponsors, who can put their Banner at Venue in order to popularize their products/services/line of business.

*[Benefits that can be offered for this category: Display of 1 Banner at the venue + One free registration of his delegate with foods + one full page color advertisement (inside Pg.) in Souvenir + one printed Souvenir]*

✚ **Display of Standee: Rs. 7,000/-** Alumni can also explore the possibilities of getting sponsor, who desire to display their Standee at Venue for popularizing their products/services

*[Benefits that can be offered for this category: Display their Standee(s) at the venue + will get One free registration of his delegate with foods + half-page color advertisement (inside Pg.) in Souvenir]*

✚ **Advertisement in Souvenir:**

- Rs. 20,000/- for outside of Back cover (full page, color)
- Rs. 15,000/- for inside of Back cover (full page, color)
- Rs. 17,000/- for inside of Front cover (full page, color)
- Rs. 10,000/- for regular inside Full page (color)
- Rs. 6,000/- for regular inside Half-page (color)
- Rs. 3,000/- for regular inside Quarter-page (color)

*[Benefits that can be offered for this category: one Printed Souvenir having the advertise]*

✚ **Itemized Sponsorship:** Alumni can also explore the possibilities of itemized sponsors, say Pen, pad, other Regn. Kits, foods (part or full), etc.

*[Benefits that can be offered for this category: Sponsors can print their names in the given Kit/packet/Box, display one Banner / Standee at the venue + 1 free registration of their delegate with foods + one half-page color advertisement (inside Pg.) in Souvenir]*



*It may please be noted that these are flat rates primarily decided, but respective sub-committee may look into the feasibility and can negotiation with the firms in consultation with Alumni Secretary, Conveners & Treasurer. However, whatever the rates is finalized that should in uniform for all the Firms and appropriate weightage/ respects shall be given to all the Firms, even if somebody might have already agreed /paid for higher rates.*

5.5) **Food & Refreshments:**

GB entrusted the 'Food & Refresh Team' for arranging foods for all participants including guests & other invitees. They should appropriate select the Menus for Breakfast, lunch, Tea/Coffee and evening snacks, etc. so that foods for all participants may arranged in a best hygienic, delicious and enjoyable manner. Sub-committee shall contact Vendors / Caterers /decorators for the same in advance for smooth conduct of the event in a decent manner.

5.6) **Stage & Hall Management:**

GB entrusted full responsibility to the 'Stage & Hall Management Team' for arranging stage & hall in a descent manner. Stage & Hall management team also shall work in close coordination with the Technical Team (for invited talks & Scientific presentations), Cultural Team (for colorful \* enjoyable cultural events, so that entire event would remain in the memory of the Aluimni including all other participants.

5.7) **Technical Team:**

GB entrusted full responsibility to the 'Technical Team' for collecting details of Alumni, Technical write-up /abstracts from the Alumni, Contacting eminent Scientist/academicians/industrialists for scientific talks/discussion, etc.

**6) Opening New Bank Account:**

- 6.1) A Savings Bank Account for the financial transaction of Alumni is very much essential. GB made the resolution that Treasure & joint-Treasurers shall explore the possibility of opening a new savings Bank account, in the name of "PBC Chemistry Alumni", operable jointly any two of the following signatories.

1) Mr. Ashis Samanta	- Treasurer
2) Dr. Gopinath Mondal	- Join Treasurer
3) Dr. Nimai Chand Pramanik	- Secretary
4) Mr. Alok Maity	- Convener

- 6.2) GB also made the resolution that the Cash/Cheques/DDs/other modes of payments, to be received from Alumni and/or other contributions be deposited in the said Bank A/c and maintain the accounts for day-to-day expenses/activities of the 'PBC Chemistry Alumni'. Treasurer shall also explore enabling various modes of Transactions, like online transaction through Net banking, NEFT/RTGS, UPI, Phone Pay, etc.

- 6.3) GB also resolved that because of constrains of opening new bank A/c, available S/b bank in the name of Mr. Gautam Bhunia (a joint-Treasurer of Alumni) be used for 'Alumni Meet 2023' purposes for the time being or until the new bank A/c is opened.



- 6.4) Mr. Gautam Bhunia will share all transaction details to Alumni Treasurers (Mr. Ashis Samanta & Dr. Gopinath Mondal) and transfer the amount (thus deposited in this A/c) to Treasure for use of Alumni purposes.
- 6.5) Mr. Ashis Samanta (the Treasurer of Alumni) will keep the records of all transactions and submit statement of accounts to the Core-Committee and inform GB for settlement /disposal. Mr. Ashis Samanta will also update relevant information in Alumni's website / other social media.
- 2.1 Food & Refresh Sub-Committee shall appropriately select the menus for Breakfast, lunch and snacks items so that foods for all participants may arranged in a best hygienic, delicious and enjoyable manner. Sub-committee shall contact Vendors / Caterers /decorators for the same in advance for smooth conduct of the event in a decent manner.

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**(Mr. Alok Maity)**  
Convener, PBC Chemistry Alumni

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**(Dr. N C Pramanik)**  
Secretary, PBC Chemistry Alumni

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**(Prof. (Dr.) Nandan Bhattacharyya)**  
President, PBC Chemistry Alumni

**Annexure-I**

Following are the PBC Chemistry Faculties, UG & PG and some Alumni attended this Physical meeting, that was held on 02.09.2023 at Room No. 106 of the Dept. of Chemistry, Panskura Banamali College, Panskura.

S/n	Name of Alumni
1)	Dr. N. C. Pramanik
2)	Smt. Moumita Patra Bhowmik
3)	Mr. Alok Maity
4)	Dr. Raju Singh (HOD, Chem.)
5)	Mr. Gobinda Bhunia
6)	Mr. Ashis Samanta
7)	Mangal Maiti
8)	Sarbani Panja
9)	Gopinath Mondal
10)	Sneha Mondal
11)	Sayantan Sow
12)	Shreya Maity
13)	Mr. Soumen Kuila
14)	Mr. Samar Maity
15)	Malay kr Das
16)	Sujit Guchait
17)	Apurba Samanta
18)	Pranay kr Bisai
19)	Nityananda ghosh
20)	Dr. Haripada Bhunia
21)	Dr. Prosenjit Bhowmik
22)	Manisha Doloi
23)	Neha Patra
24)	Sanajit Dinda
25)	Goutam Ghosh
26)	Sutanu Ghorai
27)	Soyeb Azam
28)	Ms. Arpita Dey
29)	Mr. Soumen Mahakur

30)	Mr. Himadri Bhoumik
31)	Ms. Sneha Rani Mondal
32)	Ms. Smritikana Maiti
33)	Ms. Lina Dey
34)	Ms. Nirupama Maiti
35)	Ms. Shreya Maity
36)	Mr. Suvam Taladhi
37)	Mr. Sushanta Karan
38)	Ms. Shyamashree Bag
39)	Ms. Arpita Maity

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**(Mr. Alok Maity)**  
Convener, PBC Chemistry Alumni

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**(Dr. N C Pramanik)**  
Secretary, PBC Chemistry Alumni